

EXTRACT FROM DRAFT MINUTES OF EXECUTIVE – 27 NOVEMBER 2017

PROCUREMENT POLICIES

Purpose of Report

To update the Executive on proposed changes to the Council's internal procurement policies following an internal review of the current provision.

Decision

That the proposed procurement policies be recommended to Council for approval and inclusion within the Council's Constitution.

Alternative Options Considered and Rejected

None.

Reason for Decision

Further to the decision to withdraw from the shared service arrangement under Procurement Lincolnshire, there was a need to ensure that the Council had a robust procurement service in place. A comprehensive review had therefore been undertaken to ensure that the service and its underpinning policies and strategies met the needs of both the Council and those who the Council wished to do business with.

The following policies and strategies were therefore developed which, alongside the Council's Contract Procedure Rules, would enable all parties to have a clear and transparent understanding of what was required of them:

- Procurement Protocol;
- Delivering Social Value Through Procurement;
- How To Do Business With City of Lincoln Council;
- Local Purchasing Strategy.

Each of these documents was appended to the report.

It was agreed that, subject to formal adoption by the Council, a publicity campaign should be undertaken via the Council's Communications Team in order that they were promoted as much as possible.